

Standards for Administering Medications

All medications administered to students shall be FDA-approved pharmaceuticals administered within their approved dosage and within standards of acceptable medical regimen. Research pharmaceuticals may be administered if they are a part of a University Institutional Review Board-approved protocol. Intravenous (IV) medications and treatments shall not be administered by school personnel.

Authorized Personnel

Only employees authorized by the Superintendent or designee shall give any student prescription medication, herbal substances, anabolic substances, or dietary supplements of any type.

Employees authorized by the Superintendent or designee may administer to students:

1. Prescription Medication in Accordance with Legal Requirements

Heritage Academy must have received a written request to administer the medication from the student's parent, guardian, or other person having legal control of the student.

When administering prescription medication, the medication is administered either:

- a. From a container that appears to be from the original container and properly labeled; or
- b. From a properly labeled unit dosage container filled by a registered nurse from a container that appears to be the original container and to be properly labeled.

All prescription medications shall have been prescribed by a physician licensed to practice medicine in the United States. All medications shall have been manufactured in the United States.

2. Nonprescription Medication

Nonprescription medication may be administered by authorized Heritage Academy personnel **only if** required by the individualized education program or Section 504 plan of a student with disabilities.

3. Herbal Substances or Dietary Supplements

Herbal substances or dietary supplements may be administered by authorized Heritage Academy personnel **only if** required by the individualized education program or Section 504 plan of a student with disabilities.

4. Provision of Medication Off-Campus at School-Sponsored Events

For any Heritage Academy student attending a field trip or off-campus school-sponsored event, any prescription medication that Heritage Academy is required to administer under this policy shall be sent with the student's teacher, if the teacher is trained in the proper administration of medication and has been authorized to administer medication by the Superintendent and/or the school nurse, along with instructions on the administration of the medication.

In addition to trained and authorized Heritage Academy teacher(s) and/or nurse(s), a licensed physician in Texas, a registered nurse licensed in Texas, or a vocational nurse licensed in Texas may serve as a Heritage Academy volunteer to administer prescription and non-prescription medication in accordance with this policy when on field trips and/or off-campus, school-sponsored events. Prior to being allowed to do so, such individuals must meet with the school nurse for instruction and training on administration of medication for applicable students.

Nonprescription medication(s) are not provided by Heritage Academy during field trips and/or off-campus, school-sponsored events.

In the event of an emergency medical situation involving a Heritage Academy student for which no Heritage Academy employee was previously aware and that occurs during a field trip and/or during an off-campus, school-sponsored event when no school nurse is present, emergency medical services shall immediately be notified by any Heritage Academy employee in attendance.

Enteral Feedings

All enteral feeding formulas must be commercially prepared in the United States, provided by the student's parent/guardian, and be in the original sealed and unopened container when brought to the Heritage Academy clinic. If a physician orders a noncommercial formula, all ingredients must be provided in their original unopened containers, or in their natural state together with instructions for preparation.

Students requiring enteral feeding must have current orders for the enteral feedings from a physician licensed to practice medicine in the State of Texas, an active duty military physician in the State of Texas, or a civilian practitioner working at a military treatment facility in the State of Texas. Out-of-state physician's orders for enteral feedings may be accepted for a transitional 30-day period if the orders are complete. In order to be considered complete, the out-of-state physician's orders must contain the student's name, date of birth, diagnosis/condition for which the enteral feeding is prescribed, amount of enteral formula to be administered, frequency of administration, specific time and method of administration, length of time the feedings are to continue,

special instructions, and precautions/untoward reactions, physician's name, signature, address, telephone number, and the date the order was written.

If after 30 days, orders from a Texas licensed physician, active duty military physician in the State of Texas, or civilian practitioner working at a military treatment facility in the State of Texas are not received, the enteral feeding will not be administered during the school day by a Heritage Academy employee. No exceptions to this policy shall be made. A parent or guardian or designated adult may administer the enteral feeding until orders are received from a physician licensed to practice in Texas, an active duty military physician in the State of Texas, or a civilian practitioner working at a military treatment facility in Texas.

Psychotropics

Except as permitted by Education Code 38.016, a Heritage Academy employee shall not:

1. Recommend to a student or parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

Do-Not-Resuscitate (DNR) Orders

Heritage Academy employees who are health-care professionals shall comply with properly formed and executed Out-of-Hospital Do-Not-Resuscitate Orders as provided in the Texas Health and Safety Code and 25 TAC 157.25. Heritage Academy employees who are not health-care professionals shall comply with Out-of-Hospital Do-Not Resuscitate Orders only if such order has been issued by a court of competent jurisdiction. If an Out-of-Hospital Do-Not-Resuscitate Order is presented to a Section 504 or ARD committee, the order shall be provided to the Superintendent. In addition, emergency medical services personnel and other health-care professionals who may be called to the school should be presented with the DNR order should a student with such an order experience medical difficulties.