

Heritage Academy BOARD POLICY MANUAL

POLICY GROUP 4 – PERSONNEL

CELLULAR AND WIRELESS TELEPHONE ACCEPTABLE USE

PG-4.33

Access to Cellular and/or Wireless Telephone Equipment and Accounts

Access to cellular and/or wireless telephone equipment and accounts is made available exclusively for instructional and administrative purposes in accordance with guidelines and regulations developed by Heritage Academy. Access to this equipment is a privilege, not a right, and can be revoked at any time.

The Superintendent or designee shall develop and define guidelines for the responsible and ethical use of Heritage Academy-supplied telephone equipment and accounts. Such guidelines shall be distributed to all Heritage Academy employees.

Consequences for Violations

Violations of Heritage Academy' guidelines for access to cellular and/or wireless telephone equipment and accounts will be treated like other allegations of wrongdoing. Allegations of misconduct will be adjudicated according to established procedures. Sanctions for violations of these guidelines may include, but are not limited to, one or more of the following:

- Temporary or permanent revocation of access to some or all cellular or wireless telephone resources.
- Disciplinary action, up to and including termination.
- Legal action according to applicable laws and contractual agreements.