**HERITAGE ACADEMY**

**PARENT & FAMILY ENGAGEMENT POLICY and SCHOOL-PARENT COMPACT**

Heritage Academy campus and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this Parent & Family Engagement Policy (PFE) and School-Parent Compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help students achieve the high standards as set forth by the state of Texas. This Parent & Family Engagement Policy and School-Parent Compact is in effect during the 2022-2023 school year.

PARENT & FAMILY ENGAGEMENT POLICY and SCHOOL-PARENT COMPACT PROVISIONS

**Provisions bolded in this section are required to be in the Title I, Part A PFE Policy and School-Parent Compact.**

*School Responsibilities*

**Heritage Academy campus staff will**:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating students to meet the State’s student academic achievement standards.
2. Hold parent-teacher conferences at least annually, during which the compact shall be discussed as the compact relates to the individual child’s achievement.

1. Provide parents with frequent reports on their student’s progress.
2. Provide parents reasonable access to staff.

1. Provide parents opportunities to volunteer and participate in their student’s class and to observe classroom activities.
2. Maintain an atmosphere conducive to good behavior.
3. Are in regular attendance and on time and are prepared to perform their duties with appropriate working materials.
4. Exhibit an attitude of respect toward individuals and property and conduct themselves in a responsible manner.
5. Plan a flexible curriculum to meet the needs of all students.
6. Promote effective training and discipline based upon the fair and impartial treatment of all students.
7. Encourage parents and teachers to maintain ongoing regular communication, as well as support parental participation in school affairs throughout the school year through written and electronic correspondence (Flyers, Notices, District/Campus Websites, Email, Facebook, and Remind App.).
8. Develop a cooperative working relationship among staff and students.
9. Obey school policies and regulations.

***Additional School Responsibilities***

**Heritage Academy campus staff will:**

1. Involve parents in the planning, review, and improvement of the school’s parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to invite and inform parents of the school’s participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time for parents and will also offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible can attend, and receive pertinent information. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend through electronic and written communication resources in a language that parents can understand.
4. Provide materials and training to parents of participating students to assist parents in working with their children through instructional technology access/support and other resources in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and to the extent practicable, in a language that parents can understand.
5. In a timely manner, the school will provide to parents of participating children information about Title I, Part A programs that includes a description and explanation of the school’s curriculum, the forms of academic assessment used to measure children’s progress, and the proficiency levels students are expected to meet in a language that parents can understand.
6. Provide flexible opportunities, refreshments, guidance, and resources for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible. The school will also provide reasonable support for parental involvement activities, such as technology resources during schoolwide parent meetings, upon request.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in all tested areas.
8. Upon request, provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified.
9. Provide a safe and secure environments for staff and students.

***Parent Responsibilities***

**We, as parents, will support our child’s learning in the following ways:**

1. Ensuring that homework is completed.
2. Volunteering in child’s classroom.
3. Participating, as appropriate, in decisions relating to my child’s education.
4. Promoting positive use of my child’s extracurricular time.
5. Staying informed about my child’s education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
6. Serving, to the extent possible, on advisory groups, such as being the Title I, Part A parent representative on the school’s District/Campus Improvement Plan Committee, District/Campus Parent Involvement Policy Committee, or other school advisory or policy groups.
7. Ensure child’s compliance with school attendance requirements and promptly report and explain absences and tardies to the school.
8. Assist child in being properly attired.
9. Take an active interest in the overall school program.
10. Communicate regularly with the school concerning child’s conduct and progress.
11. Discuss report cards and work assignments with child.
12. Bring to the attention of school authorities any problem or condition that affects student.
13. Maintain up-to-date home, work, and emergency telephone numbers at the school.
14. Cooperate with the Campus Principal and teachers in efforts to achieve and maintain a quality school system.
15. Provide transportation for child to and from mandatory tutorials and Saturday school.

*Student Responsibilities*

**We, as students, will share the responsibility to improve our academic achievement and achieve the state’s high standards. Specifically, we will:**

1. Attend all classes daily and on time.

2. Prepare for each class, taking appropriate materials and assignments to class.

3. Meet school standards of grooming and dress.

4. Exhibit an attitude of respect and courtesy toward individuals and property, and conduct themselves in a responsible manner, always exercising self-discipline.

5. Refrain from making profane, insulting, threatening, or inflammatory remarks.

6. Refrain from engaging in disruptive conduct or cheating.

7. Obey all school and classroom rules.

8. Seek changes in school policies and regulations in an orderly and responsible manner through approved channels.

9. Respect the rights and privileges of students, teachers, and other staff and volunteers.

10. Cooperate with and assist the school staff in maintaining safety, order, and discipline.

11. Adhere to the requirements of the Student Code of Conduct.

**Please review the School-Parent with your child. This School-Parent Compact will be discussed with you throughout the year at different school-family events as we work together to help your child succeed in school.**