

Heritage Academy may enter into a shared services cooperative or shared services arrangement to jointly operate its special education programs. Funds to which the cooperating schools/charter schools are entitled may be allocated to the schools/charter schools jointly as shared services arrangement units or shared services arrangement funds in accordance with the written contract establishing the shared services arrangement, Texas Education Agency Guidance, and Texas Government Code Chapter 791 (interlocal agreements).

A contract establishing a shared services cooperative must, at a minimum:

- (a) establish clear procedures for administering services under the direction and control of the cooperative and for assigning responsibility for all costs and liabilities associated with services provided under the contract;
- (b) Establish the duties, responsibilities, and accountability of the fiscal agent and of each member for services provided under the contract;
- (c) Establish clear procedures for withdrawal of a member from the agreement and for the dissolution and winding up of the affairs of the cooperative; and
- (d) Be approved in writing by the Commissioner of Education before any services are provided, in the form of a material non-expansion amendment.

*19 TAC §§ 100.1001(26), 100.1035(d)(2)(A).*