

MINUTES
Heritage Academy Charter Schools, Inc.
dba
Heritage Academy

Date: January 16, 2025

Time: 12:00 p.m.

Location: 1301 Waters Ridge Drive, Lewisville, Texas 75057

Meeting Type: Regular

Attendees: Ben Klingenstein, President; Kent Sparks, Vice President; Dr. Lisa Bowen, Secretary; Chuck Cook, CEO/Board Member; Rick Fengler, Board Member; Delilah Lopez Loya, Board Member; Robert Davison, Board Member; Amie Giacumakis, Board Member.

Ben Klingenstein, Board President, called the meeting to order at 12:00 p.m.

1. Consent Items

Motion: Rick Fengler moved to approve consent items 1-8 as presented.

Second: Delilah Lopez Loya

Vote: 8-0 in favor

1. Consider approving the payment of bills from 11/1/2025 - 12/31/2025.
2. Consider approving the district financial report.
3. Ratify the change of authorizers on the depository bank account
4. Approve the minutes from the board meeting held on November 14, 2025.
5. Consider approving district contracts.
6. Consider approving the bylaws, operational procedures, and the appointment of members to the Student Health Advisory Council.
7. Consider approving the Interlocal Agreement with ResponsiveEd Texas.
8. Consider approving updates to Special Education Policies.

2. Separate Items

a. 2024-2025 Annual Financial and Compliance Report (Audit)

Motion: Kent Sparks moved to approve the 2024-2025 Annual Financial and Compliance Report.

Second: Amie Giacumakis

Vote: 8-0 on favor

3. Closed Session

The Board went into Closed Session at 12:18 p.m. pursuant to Texas Government Code §551.076 to discuss the Intruder Detection Audit Report Findings And Tex. Gov't Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

The Board reconvened into Open Session at 12:32 p.m. and took the following action on items discussed in closed session.

a. Superintendent Evaluation

Motion: Rick Fengler moved to approve the evaluation of Robert Davison as discussed in Closed Session.

Second: Delilah Lopez Loya

Vote: 8-0 in favor

Board President, Ben Klingenstein, adjourned the meeting at 12:32 p.m.

Ben Klingenstein, President

Date

Dr. Lisa Bowen, Secretary

Date

**HERITAGE ACADEMY
RESOLUTION TO APPROVE SHARED SERVICES AGREEMENT AND
INTERLOCAL COOPERATIVE**

WHEREAS, Heritage Academy Charter School, Inc., a Texas 501(c)(3) nonprofit corporation, is the charter holder of Heritage Academy;

WHEREAS, the Board of Directors ("Board") of Heritage Academy Charter School, Inc. seeks to increase the choice of learning opportunities for students;

THEREFORE, BE IT RESOLVED that the Board approves entering into a shared services agreement and Interlocal Cooperative with ResponsiveEd Texas.

By a 8 to 0 majority vote of the members of the Board, this resolution was (Check one.) ☒ approved ___ disapproved at a lawfully called meeting on January 16, 2026, as indicated by their signatures below.

Ben Klingenstein, President

Date 1/16/2026

Kent Sparks, Vice President

Date 1/16/2026

Dr. Lisa Bowen, Secretary

Date 1/16/2026

Charles Cook

Date 1/16/2026

Robert Davison

Date 1/16/2026

Delilah Lopez Loya

Date 1/16/2026

Richard Fengler

Date 1/16/2026

Amie Giacumakis

1/16/2026
Date

STATE OF TEXAS

§

COUNTY OF DENTON

§

§

**HERITAGE ACADEMY CHARTER SCHOOLS
BOARD RESOLUTION FOR THE CREATION OF A
LOCAL STUDENT HEALTH ADVISORY COUNCIL**

WHEREAS, Texas Education Code Section 12.104 (b)(3)(DD) and Section 28.004 require open-enrollment charter schools to create a local student health advisory council, hereinafter referred to as the “SHAC”; and

WHEREAS, the purposes of the SHAC are (1) to assist Heritage Academy, a charter school operated by Heritage Academy Charter Schools, Inc. as the charter holder organization (hereinafter, the “District”) in ensuring that local community values are reflected in the school’s health education instruction, and (2) to make recommendations before a District(s) changes its health education curriculum or instruction; and

WHEREAS, the Board of Directors must appoint at least five members to the SHAC, a majority of which must be persons who are parents of students enrolled in each District and who are not employed by the District;

WHEREAS, the Board of Directors may also appoint one or more persons from each of the following groups or a representative from a group other than a group specified:

1. Classroom teachers employed by the District;
2. School counselors certified under Education Code Chapter 21, Subchapter B, employed by the District;
3. School administrators employed by the District;
4. District students;
5. Health-care professionals licensed or certified to practice in this state, including medical or mental health professionals;
6. The business community;
7. Law enforcement;
8. Senior citizens;
9. The clergy;
10. Nonprofit health organizations
11. Local domestic violence programs; and

WHEREAS, the Board of Directors desires for the SHAC to operate cooperatively and effectively as an advisory body for the benefit of students.

BE IT THEREFORE RESOLVED THAT a majority of the members of the Board of Directors at a lawfully called board meeting posted and held pursuant to the Texas open meetings law hereby adopts the following resolutions:

SECTION 1. The Board of Directors hereby appoints the following members to the SHAC:

1. Nanci Kistler, Director of Health Services
2. Melissa Summarsell, Director of Child Nutrition
3. Cassie Wheeler, Parent
4. Christine Galliano, Parent
5. Jordan Smith, Parent

SECTION 2. The Board of Directors hereby adopts the enclosed SHAC Bylaws and Operational Procedures and directs the SHAC to comply with its terms as well as to comply with applicable state law and local policy pertaining to the SHAC's operation.

PASSED AND APPROVED BY THE MAJORITY OF MEMBERS OF THE BOARD OF DIRECTORS OF HERITAGE ACADEMY CHARTER SCHOOLS, ON THE 16th DAY OF JANUARY 2026.

Members Voting in Favor of Resolution:

Ben Klingenstein, President

Date 1/16/2026

Kent Sparks, Vice President

Date 1/16/2026

Dr. Lisa Bowen, Secretary

Date 1/16/2026

Charles Cook

Date 1/16/2026

Robert Davison

Date 1/16/2026

Delilah Lopez Loya

Date 1/16/2026

Richard Fengler

Date 1/16/2026

Amie Giacumakis

11/6/2020
Date

CERTIFICATION

The undersigned, being the Secretary of the Charter Holder, hereby certifies that the foregoing represents a true copy of a Resolution of the Directors of the Corporation, duly held on January 16, 2026, which Resolution is in full force and effect and has not been revoked or amended.

Secretary 1/16/2026

Enclosure

(SHAC Bylaws and Operating Procedure)

MINUTES
Heritage Academy Charter Schools, Inc.
dba
Heritage Academy

Date: November 14, 2025

Time: 12:00 p.m.

Location: 1301 Waters Ridge Drive, Lewisville, Texas 75057

Meeting Type: Regular

Attendees: Ben Klingenstein, President; Kent Sparks, Vice President; Chuck Cook, CEO/Board Member; Rick Fengler, Board Member; Delilah Lopez Loya, Board Member; Robert Davison, Board Member.

Dr. Lisa Bowen, Secretary; Board Member, was absent.

Ben Klingenstein, Board President, called the meeting to order at 12:00 p.m.

1. Consent Items

Motion: Chuck Cook moved to approve consent items 1-6 & 8 as presented. Item #7 was struck from the agenda.

Second: Delilah Lopez Loya

Vote: 6-0 in favor

1. Consider approving the payment of bills 9/1/2025 - 10/31/2025.
2. Consider approving the 2025-2026 school calendars.
3. Consider approving a waiver of 19 TAC §89.1207, which states the LEA does not have the appropriately certified educators for their required bilingual or English as a second language (ESL) program.
4. Consider approving the 2025-26 Campus Improvement Plans.
5. Approve the minutes from the board meeting held on September 11, 2025.
6. Consider approving district contracts.
- ~~7. Consider approving the Student Health Advisory Council.~~
8. Consider approving the Special Education Policies.

2. Separate Items

a. Presentation of the 2024-25 Financial Integrity Rating System of Texas (FIRST)

Motion:

Second:

Vote: No vote taken

b. New Board Member

Motion: Delilah Lopez Loya moved to approve the addition of a new board member, Amie Giacumakis, to the board beginning January 2026.
Second: Rick Fengler
Vote: 6-0 in favor

3. Closed Session

The Board went into Closed Session at 12:08 p.m. pursuant to Texas Government Code §551.076 to discuss the Intruder Detection Audit Report Findings, MEOP, and active Threat Annex. And Tex. Gov't Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to consider the hiring of a lone candidate for the position of Superintendent.

The Board reconvened into Open Session at 12:16 p.m. and took the following action on items discussed in closed session.

a. New Superintendent

Motion: Rick Fengler moved to approve Kalese Whitehurst as the new Superintendent for Heritage Academy.
Second: Delilah Lopez Loya
Vote: 6-0 in favor

Board President, Ben Klingenstein, adjourned the meeting at 12:17 p.m.

Ben Klingenstein, President

Date

Dr. Lisa Bowen, Secretary

Date

Heritage Academy Charter Schools, Inc.

Certificate of Board

Heritage Academy Charter Schools, Inc.
Name of Charter Holder

74-2823746
Federal Employer ID Number

Heritage Academy
Name of Charter School

Bexar
County

015-815
Co. Distr. Number

We, the undersigned, certify that the attached Financial and Compliance Report of Heritage Academy Charter Schools, Inc. was reviewed and (check one) ____ approved ____ disapproved for the year ended August 31, 2025 at a meeting of governing body of the charter holder on the 12th day of January, 2026.

Signature of Board Secretary

Signature of Board President

If the governing body of the charter holder does not approve the Independent Auditor's Report, it must forward a written statement discussing the reason(s) for not approving the report.